



PRESERVATION EASEMENT APPLICATION

To begin the historic preservation easement donation process, please return this 2-page application to Easements Atlanta. Before proceeding with a preservation easement donation, potential easement donors are always advised to consult with their attorneys and tax professionals in order to understand the specific legal and tax consequences associated with conveying a preservation easement on one's property.

Select Easement Type(s): Exterior Facades Interior Features Development Rights

| PROPERTY INFORMATION | | | |
|-------------------------|--|------------------------------------|--|
| Property Name(s): | | PIN: | |
| Street Address: | | | |
| City, State & Zip: | | County: | |
| Year Built: | | Original Use: | |
| Original Architect: | | Current Use: | |
| Year of Rehabilitation: | | Proposed Use: | |
| Estimated Market Value: | | Depreciable Basis (excludes land): | |

| CERTIFIED HISTORIC STATUS | | | |
|--|-----|----|------------|
| Please answer each of the following questions: | Yes | No | Don't Know |
| Listed in the National Register of Historic Places? | | | |
| Located in the National Register Historic District? | | | |
| Located in a Certified State or Local Historic District? | | | |
| If located in a Historic District, what is its name? | | | |

| OWNER INFORMATION | |
|--|--|
| Property Owner's Name(s): | |
| If a non-corporation, identify all individuals, members or partners and type of property interest: | |
| | |
| | |
| Contact Person: | |

| | | | |
|--|--|-------------------|--|
| Street Address: | | | |
| City, State & Zip: | | | |
| Telephone Number: | | Facsimile Number: | |
| E-mail Address: | | | |
| Relationship to Owner: | | | |
| Donor's Deadline for Recording Easement: | | | |
| PROPERTY MANAGER INFORMATION | | | |
| Management Company: | | | |
| Contact Person: | | Telephone Number: | |

| | | | |
|---|----------------|------------------|-------------|
| ENCUMBRANCES | | | |
| Please list all mortgages, loans and liens associated with this property: | | | |
| Lending Institution | Contact Person | Telephone Number | Loan Number |
| | | | |
| | | | |
| | | | |

Photographs and Plans: Applicant should include color photographs of the property that is being considered for a preservation easement donation, as well as rehabilitation plans, if applicable. If desired, these items can be sent separate from the application via e-mail to director@easementsatlanta.org

Costs: Preservation easement donors are responsible for the cost of the real estate appraisal, title report, lender underwriting fees, and any legal and accounting services that they might require. Donors are also requested to submit an application fee to accompany the signed acceptance letter, as well as a stewardship fee upon transfer of the easement.

Easements Atlanta performs an on-site inspection of the property to determine its eligibility and condition. The board of Easements Atlanta will consider the application and either accept it, accept it conditionally, or reject it.

Owner's Signature:

Signature: _____ Date: _____

Print Name: _____

Please fax or mail the completed 2-page application to Easements Atlanta, Inc.

Easements Atlanta, Inc.
 327 St. Paul Avenue, SE
 Atlanta, GA 30312
 Tel: (404) 688-3353
 Fax: (404) 688-3357